

East Alabama Chapter
Of the Code Officials Association of Alabama;
A Charter Chapter of the International Code Council, hereafter referred to
as ICC.

Article I- Name and Purpose

Section 1. The organization shall be known as the East Alabama Code Officials Association.

Section 2. The objectives of the East Alabama Chapter shall be:

- a. To assist the State, Municipalities, and Counties to maintain adequate inspection departments.
- b. To promote safety through the education of inspectors.
- c. To exchange ideas and discuss problems related to code enforcement.
- d. To develop instructional material for code officials to properly interpret and enforce the codes of the area.
- e. To improve the inspection of code officials through continuous education and training.
- f. To promote the objectives of the Code Officials Association of Alabama and ICC.

Article II- Membership and Voting

Section 1. There shall be the following classifications of membership:

Active Membership: A building official, assistant building official, field inspector, fire marshal, code enforcement officer or other municipal, county or State employee actively engaged in the administration and enforcement of building, housing, zoning and fire codes and upon payment of dues at the rate established herein and approved by the Board of Directors.

Associate Membership: An organization, association, institute, corporation, partnership, company, manufacturer, architect, engineer, builder, contractor, planner or other related group and upon payment of the dues at the rate established herein and approved by the Board of Directors.

Honorary Membership: Any person so designated by the Board of Directors and confirmed by the chapter members who is not actively engaged in the administration and enforcement of building, housing, zoning and fire codes, who shall be exempt from payment of membership dues. An honorary member is not eligible for voting privileges.

Section 2. Only active members shall be entitled to vote at the general meetings. Any active member may make or second a motion and shall be entitled to participate in all discussions and to serve on any committee with voting privileges within such committee meeting.

Section 3. Member Liability: Members of the Chapter shall not, as such, be liable for obligations of the Chapter.

Article III- Board of Directors

Section 1. The property, business affairs and policies of the East Alabama Chapter shall be under the control of a Board of Directors consisting of a President, Vice-President, ~~Secretary-Treasurer~~, ~~Secretary~~, ~~Treasurer~~, and immediate Past-President ~~and one member~~, all of whom shall be active members at the time of their election to and /or during their tenure in office. The terms of office for the elected board members shall be one year or until the next Annual Meeting beginning with the date of their election to office or until their successors have been duly elected and qualified. Each elected board member shall be eligible for reelection. Board members may serve consecutive terms upon approval of the Board of Directors and as voted by the membership. **The nominating committee may suggest, and the membership may vote to approve, to combine the duties of Secretary and Treasurer into one officer for any given term.**

Section 2. The President shall preside at all meetings of the East Alabama Code Officials Association and at meetings of the Board of Directors. In the absence of the President, the Vice-President shall preside. If any elected board member is unable to fulfill their position, the Board of Directors shall appoint a successor until the next Annual Meeting.

Section 3. The ~~Secretary-Treasurer~~ **Secretary** shall maintain files for all records of the Chapter and **the Treasurer shall** act as custodian of all funds.

Article IV- Meetings

Section 1. Meetings shall be held on the second Thursday of each month at a place so designated by the Board of Directors.

Section 2. An Annual Meeting of the Chapter shall be held each year at such time and place as may be designated by the Board of Directors. Prior to the Annual Meeting, the President shall appoint a nominating committee composed of three active members who shall submit to the membership present at the Annual Meeting, nominations for the Board of Directors. Election to the Board of Directors shall be by a majority vote of the active members present at the Annual Meeting.

Article V--Annual Fees

Section 1. The annual fees for active and associate membership in the East Alabama Code Officials Association **shall be** twenty-five dollars (\$25.00) for active members and twenty-five dollars (\$25.00) for associate members. There is no fee for Honorary Members.

Section 2. Fees shall be collected by the ~~Secretary-Treasurer~~ **Treasurer** and held in readiness for use by the Chapter.

Section 3. The East Alabama Code Officials Association is a non-profit, non-political organization.

Article VI- Annual Audit

Section 1. The Board of Directors shall audit the books of the East Alabama Chapter or cause them to be audited at the close of each year. A report of such audit shall be given at the Annual Meeting.

* BOARD OF DIRECTORS

Article VII- Amendments to By-Laws

Section 1. Amendments to these by-laws are to be considered at the Annual Meeting and shall be presented in writing to the President thirty (30) days prior to the Annual Meeting. The proposed amendments may be discussed and amended and if passed by a three-fourths majority, shall be sent by email ballot, read receipt attached, as amended on the floor to each active member of the Chapter. Active members shall have fifteen (15) days in which to cast a ballot. All ballots are to be submitted to the Secretary. ~~Treasurer~~ **via email, no later than five (5) business days before the annual meeting.** Ballots received after the time specified will result in the vote not being counted. An affirmative vote of a majority of active member ballots or based on the percentage of ballots received shall constitute approval of the amendment change.

* REMAIN

Article VIII- Parliamentary Authority

Section 1. Roberts Rules of Order shall be the final authority on all questions of procedure and parliamentary laws not covered by the by-laws of this Chapter. *Special meetings, from time to time may be called by the Board of Directors.*

Article IX - Appointment of Committees

The East Alabama Code Officials Association shall have the following committees, to be appointed by the President, as needed:

Nominating Committee, Program Committee, Scholarship Committee, Educational Committee and a By-Laws Committee. Each committee shall have at least three active members.

It shall be the duty of each of these committees, to report and recommend, at such times as directed by the Board, but no less than each year at the annual meeting of the Chapter.

Adopted the 9th day of June, 2016.

Amended this _____ day of August, 2023.

Adam Thrasher, President

Chris Callahan, Vice President

* CHANGES ON THE FLOOR DURING ANNUAL MEETING, 08/10/2023.